

LUZERNE COUNTY TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS MEETING
September 28, 2021

PRESENT:

MICHAEL CEFALO, VICE-CHAIRMAN
VALERIE KEPNER, PH.D., TREASURER (By Phone)
DENNIS DRISCOLL, ASST. TREASURER
LYNETTE VILLANO, SECRETARY
JOHN YOUNG, ASST. SECRETARY
TOM BINDUS, MEMBER (By Phone)
JOSEPH PADAVAN, MEMBER
GARY POLAKOSKI, MEMBER

ATTORNEY JOSEPH BLAZOSEK, SOLICITOR
ATTORNEY MATTHEW CARMODY, ASST. SOLICITOR

ABSENT:

CHARLES SCIANDRA, CHAIRMAN

ADMINISTRATIVE STAFF:

LEE HORTON, INTERIM EXECUTIVE DIRECTOR
JOE ROSELLE, DIRECTOR ADMINISTRATIVE SERVICES/I.T.
RANDY LISMAN, FINANCE DIRECTOR
TRACY KLINE, ACCOUNTING ASSISTANT
FRANK KNOREK, COMPLIANCE ANALYST

OTHERS:

BOB FIUME- EXECUTIVE DIRECTOR
KEVIN MCGEE- BUS OPERATOR, UNION PRESIDENT

1. Pledge of Allegiance: Board Vice-Chairman, Mr. Cefalo, welcomed everyone to the meeting and invited those present to join him in the Pledge of Allegiance.

2. Roll Call: The following Board Members were present or available by phone for the meeting: Mr. Bindus, Mr. Cefalo, Mr. Driscoll, Dr. Kepner, Mr. Padavan, Ms. Villano and Mr. Young.

3. Public Comment: None.

4. Approval of Minutes: Board Vice-Chairman, Mr. Cefalo asked for approval of the board minutes from the August 24th, 2021 meeting. A motion was made by Mr. Driscoll and seconded by Ms. Villano. Motion carried.

5. Treasurer’s Report: Dr. Valerie Kepner, Chairperson

Dr. Kepner made a motion to accept the treasurer’s report, pending audit. The motion was seconded by Mr. Young. Motion carried with a roll call vote of the board.

6. Chairperson’s Report: Mr. Charles Sciandra

Mr. Sciandra was absent from the meeting.

7. Solicitor’s Report: Attorney Joseph Blazosek

Atty. Blazosek noted for the record that there was an executive session from 4:11 p.m. until approximately 5:10 p.m. He said during that time the board received updates regarding real estate, labor negotiations and personnel matters. Atty. Blazosek said no actions were taken and any actions that will be taken will transpire at the public part of the meeting.

8. Executive Directors Report:

Motion to approve the TAM SGR Performance Targets. A motion was made by Mr. Young and seconded by Ms. Villano. Motion carried with a roll call vote of the board.

Motion to approve the CCA Application and to certify the local match. A motion was made by Mr. Padavan and seconded by Dr. Kepner. Motion carried with a roll call vote of the board.

Mr. Polakoski joined the meeting at this time.

Motion to approve the Resolution to offer free rides from 10/25 through 10/30/21. A motion was made by Mr. Driscoll and seconded by Mr. Young. Motion carried with a roll call vote of the board.

Motion to approve the Shared Ride contract with LIU “Luzerne Intermediate Unit”. A motion was made by Ms. Villano and seconded by Mr. Padavan. Motion carried with a roll call vote of the board.

Motion to approve the Children and Youth Services Contract. This item was tabled until next meeting.

Motion to approve the Right of Entry Agreement with Ecumenical Enterprises Inc. A motion was made by Mr. Driscoll and seconded by Mr. Young. Motion carried with a roll call vote of the board.

9. Committees:

Public Transit Ridership Forum Committee- Dr. Valerie Kepner, Chairperson

Dr. Kepner said there was no ridership meeting this month and she did not have the date for next month. She explained that board members are aware that a handful of trips were missed this past week and actions will be taken if at all possible so that it will not happen again.

Operations/Safety Committee- Tom Bindus, Chairperson

Mr. Bindus said there was no meeting this month. He mentioned he did talk to Mr. Fiume regarding his use of the Transportation Security Administration (TSA) at COLTS and them coming in to do safety meetings with the drivers and other personnel regarding active shooter and other safety measures.

He said he would like to have a meeting in November so people can get trained and if that doesn't happen, he still has a police officer who will come in to answer questions.

Strategic Planning Committee- Michael Cefalo, Chairperson

Mr. Cefalo said we have talked about and part of the board action was to approve our performance targets for the upcoming year. He stated he will make sure the metrics get integrated into our strategic plan. He also mentioned with the new executive director coming on board, he and Toby will make sure that all the goals and objectives as well as the swot results get in his inbox as quickly as possible.

Health and Pension Committee- Lynette Villano, Chairperson

Ms. Villano did not have a report at this time.

Personnel Committee- Joe Padavan, Chairperson

Mr. Padavan did not have a report.

Budget Committee- Dr. Valerie Kepner, Chairperson

Dr. Kepner said that she sent out a preliminary budget about a month ago and she directed any questions to Mr. Lisman.

10. Old Business: Mr. Horton said on Thursday, October 7th at 10:00 a.m., at the Kingston location, Gannett Fleming will be accepting and opening bids. He added no determination will be made at that time.

11. New Business: No new business was discussed.

12. Remarks: None

13. Adjournment: With all business completed, Mr. Young made a motion to adjourn, seconded by Mr. Driscoll. Motion carried.

Respectfully Submitted,

BY: Tracy Kline, Secretary to the Board