

LUZERNE COUNTY TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS MEETING
May 25, 2021

PRESENT:

CHARLES SCIANDRA, CHAIRMAN
VALERIE KEPNER, PH.D., TREASURER
DENNIS DRISCOLL, ASST. TREASURER
LYNETTE VILLANO, SECRETARY
TOM BINDUS, MEMBER
GARY POLAKOSKI, MEMBER (By Phone)

ATTORNEY JOSEPH BLAZOSEK, SOLICITOR (By Phone)
ATTORNEY MATTHEW CARMODY, ASST. SOLICITOR

ABSENT:

MICHAEL CEFALO, VICE-CHAIRMAN
JOHN YOUNG, ASST. SECRETARY
JOSEPH PADAVAN, MEMBER

ADMINISTRATIVE STAFF:

LEE HORTON, INTERIM EXECUTIVE DIRECTOR
JOE ROSELLE, DIRECTOR ADMINISTRATIVE SERVICES/I.T.
VINCE COVIELLO, DIRECTOR OF MAINTENANCE
RANDY LISMAN, FINANCE DIRECTOR
TRACY KLINE, ACCOUNTING ASSISTANT
FRANK KNOREK, COMPLIANCE ANALYST (By Phone)

OTHERS:

TOBY FAUVER, CONSULTANT (By Phone)

1. Pledge of Allegiance: Board Chairman, Mr. Sciandra, welcomed everyone to the meeting and invited those present to join him in the Pledge of Allegiance.

2. Roll Call: The following Board Members were present or available by phone for the meeting: Mr. Bindus, Mr. Driscoll, Dr. Kepner, Mr. Polakoski, Ms. Villano and Mr. Sciandra.

3. Public Comment: None.

4. Approval of Minutes: Chairman, Mr. Sciandra, asked for approval of the board minutes from the April 27th, 2021 meeting. A motion was made by Mr. Bindus and seconded by Ms. Villano. Motion carried.

5. Treasurer's Report: Dr. Valerie Kepner, Chairperson

Dr. Kepner made a motion to accept the treasurer's report, pending audit. The motion was seconded by Mr. Bindus. Motion carried with a roll call vote of the board.

6. Chairperson's Report: Mr. Charles Sciandra

Mr. Sciandra said that the Francis Slocum Route will begin mid-June. He stated that they had the pleasure to meet with the Wilkes-Barre Area School District. Mr. Sciandra said that others in attendance included Lee Horton, Joe Roselle and Gary Polakoski.

Mr. Horton explained that the Wilkes-Barre Area School District is consolidating multiple schools into one central location and we are in the process of making a route that would go through there multiple times a day. He added that the superintendent put an offer on the table and is looking at buying 1,200 passes. Mr. Horton said we are hoping to build our relationship with them.

Mr. Horton said we are in the process of selling Shared Ride vans. He explained that the vehicles for sale were moved up to Forty-Fort due to the limited space here. He said the site we are using is govdeals.com for anyone looking to purchase a vehicle.

7. Solicitor's Report: Attorney Joseph Blazosek

Atty. Blazosek noted for the record that there was an executive session from 4:50 p.m. until approximately 5:55 p.m. He said that during the time the board received an update from Mr. Horton on various personnel matters that included management positions. Atty. Blazosek stated that no decisions were made and any actions would be at a public meeting. Atty. Blazosek said that he and Atty. Carmody shared some legal opinions regarding personnel. He also said there was an update on the Murray Project.

8. Executive Directors Report:

Motion to approve the resolution approving Right of Way Agreement with PPL Electric Utilities Corporation. A motion was made by Ms. Villano and seconded by Dr. Kepner. Motion carried with a roll call vote of the board.

Motion to approve the Resolution authorizing the Executive Director and staff to re-establish an agreement with Wilkes-Barre City Police Department to provide added security at the Intermodal. A motion was made by Mr. Bindus and seconded by Mr. Driscoll. Motion carried with a roll call vote of the board.

Motion to approve the contract with Rabbit Transit for "Geisinger Shared Ride Service". A motion was made by Dr. Kepner and seconded by Mr. Bindus. Motion carried with a roll call vote of the board.

Motion to approve the staff to negotiate to contract for the "Touchless Fare Collection System". A motion was made by Ms. Villano and seconded by Mr. Bindus. Motion carried with a roll call vote of the board.

Motion to approve the contract for professional service with Alrows, LLC, with terms attached. A motion was made by Dr. Kepner and seconded by Mr. Bindus. Motion carried with a roll call vote of the board.

9. Committees:

Public Transit Ridership Forum Committee- Dr. Valerie Kepner, Chairperson
Dr. Kepner did not have a report.

Operations/Safety Committee- Tom Bindus, Chairperson
Mr. Bindus said that there would be a meeting next month.

Strategic Planning Committee- Michael Cefalo, Chairperson
Mr. Cefalo was absent from the meeting.

Health and Pension Committee- Lynette Villano, Chairperson
Ms. Villano did not have a report at this time.

Personnel Committee- Joe Padavan, Chairperson
Mr. Padavan was absent from the meeting.

Budget Committee- Dr. Valerie Kepner, Chairperson
Dr. Kepner said she had a chance before the meeting to talk with Randy about some things and that he would start working on the budget very soon.

10. Old Business: No old business was discussed.

11. New Business: Ms. Villano made a motion to accept the job description presented to the board for the Executive Director. A motion was made by Ms. Villano and seconded by Mr. Bindus. Motion carried with a roll call vote of the board.

12. Remarks: No remarks were made at this time.

13. Adjournment: With all business completed, Mr. Polakoski made a motion to adjourn, seconded by Ms. Villano. Motion carried.

Respectfully Submitted,

BY: Tracy Kline, Secretary to the Board