

LUZERNE COUNTY TRANSPORTATION AUTHORITY  
BOARD OF DIRECTORS REORGANIZATION MEETING  
JANUARY 14, 2020

PRESENT:

CHARLES SCIANDRA, CHAIRMAN  
MICHAEL CEFALO, VICE-CHAIRMAN  
JOSEPH PADAVAN, TREASURER  
LYNETTE VILLANO, SECRETARY  
PATRICK CONWAY, MEMBER  
GARY POLAKOSKI, MEMBER  
SEAN ROBBINS, MEMBER

ATTORNEY JOSEPH BLAZOSEK, SOLICITOR  
ATTORNEY MATTHEW CARMODY

ABSENT:

VALERIE KEPNER, PH.D, ASST. TREAS./ASST. SECRETARY

ADMINISTRATIVE STAFF:

LEE HORTON, INTERIM EXECUTIVE DIRECTOR  
JOE ROSELLE, DIRECTOR ADMINISTRATIVE SERVICES/I.T.  
RANDY LISMAN, FINANCE DIRECTOR  
TRACY KLINE, ACCOUNTING ASSISTANT  
JANINE HENNIGAN, HR MANAGER

OTHERS:

STEPHANIE PANNY, CITIZEN'S VOICE

**1. Pledge of Allegiance:** Chairman, Mr. Sciandra, welcomed everyone and invited those present to join him in the Pledge of Allegiance.

**2. Roll Call:** The following Board members were present for the meeting: Mr. Cefalo, Mr. Conway, Mr. Padavan, Mr. Polakoski, Atty. Robbins, Ms. Villano and Mr. Sciandra.

**3. Purpose of Meeting: Mr. Sciandra, Chairman**

Mr. Sciandra, Chairman, said the purpose of the meeting is to elect officers. He then asked if there was any public comment. With none, he turned the meeting over to Atty. Blazosek.

**4. Explanation of Meetings and Offices: Attorney Joseph Blazosek**

Mr. Blazosek explained the bylaws identify the board offices as Chairman, Vice-Chairman, Treasurer, Secretary, Assistant Treasurer and Assistant Secretary. He noted that they will be elected offices with a term of one year. He added that he will serve as temporary chairman for the purpose of selecting the officers. Atty. Blazosek stated there has been proper advertisement for the meeting and there is a quorum present. He then opened the floor for Board Chairman Nominations.

**5. Election of Officers: Attorney Joseph Blazosek**

The following nominations were made and voted on:

**Chairman**- Charles Sciandra, nomination made by Mr. Cefalo and seconded by Ms. Villano. Motion to close the nomination was made by Atty. Robbins. All votes were for Mr. Sciandra after a roll call vote of the board members.

**Vice Chairman**- Michael Cefalo, nomination made by Mr. Sciandra and seconded by Mr. Conway. Motion to close was made by Mr. Polakoski. All votes were for Mr. Cefalo after a roll call vote of the board members.

**Treasurer**- Valerie Kepner, nomination made by Mr. Padavan and seconded by Atty. Robbins. Motion to close was made by Mr. Cefalo. All votes were for Dr. Kepner after a roll call vote of the board members.

**Secretary**- Lynette Villano, nomination made by Mr. Sciandra and seconded by Mr. Conway. Motion to close the nominations was made by Atty. Robbins. All votes were for Ms. Villano after a roll call vote of the board members.

**Asst. Treasurer**- Joseph Padavan, nomination made by Mr. Sciandra and seconded by Mr. Cefalo. Motion to close was made by Mr. Sciandra. All votes were for Mr. Padavan after a roll call vote of the board members.

**Asst. Secretary**- Gary Polakoski, nomination made by Mr. Sciandra and seconded by Ms. Villano. Motion to close was made by Mr. Sciandra. All votes were for Mr. Polakoski after a roll call vote of the board members.

## **6. Introduction of New Officers: Attorney Joseph Blazosek**

Atty. Blazosek turned the meeting over to Mr. Sciandra, Board Chairman for 2020.

Mr. Sciandra expressed his congratulations to all the new officers and said he appreciated the confidence in this board moving forward in 2020.

He asked if everyone was comfortable with the meeting dates and times. It was noted that the meetings occur on the 4<sup>th</sup> Tuesday of every month with the work session at 4:00 p.m. and the public meeting at 5:00 p.m. He also asked if we should cancel the July meeting as we did last year. Ms. Villano said we could always call a special meeting if something comes up.

Mr. Sciandra requested from everyone to let him know if they would like to serve on a committee, he hoped to keep them as they are, but to let him know if anyone is interested in heading up a committee. He stated that at the regular board meeting on the 28<sup>th</sup> he will announce the chairs of the committees and the make-up of each.

Mr. Cefalo confirmed that the chairs are responsible for the regular meetings that they schedule.

Mr. Sciandra suggested having a set meeting date for the personnel committee. He then confirmed the 2<sup>nd</sup> Wednesday of every month, two weeks before the regular board meeting, at 4:15 p.m.

He explained there are two seats up for appointment, Ms. Villano's seat and a vacant seat.

Mr. Padavan asked how the other member is chosen for the vacant seat.

Mr. Sciandra said that they are chosen by the council and thought we would know in February.

**9. Adjournment**

With all business having been completed and no remarks, a motion to adjourn was made by Ms. Villano and seconded by Mr. Conway. Motion carried.

Respectfully Submitted,

BY: Tracy Kline, Secretary to the Board