

LUZERNE COUNTY TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS MEETING
OCTOBER 20, 2020

PRESENT:

CHARLES SCIANDRA, CHAIRMAN
MICHAEL CEFALO, VICE-CHAIRMAN
VALERIE KEPNER, PH.D, TREASURER
JOSEPH PADAVAN, ASST. TREASURER
GARY POLAKOSKI, ASST. SECRETARY
TOM BINDUS, MEMBER
DENNIS DRISCOLL, MEMBER

ATTORNEY JOSEPH BLAZOSEK, SOLICITOR
ATTORNEY MATTHEW CARMODY, ASST. SOLICITOR

ABSENT:

LYNETTE VILLANO, SECRETARY

ADMINISTRATIVE STAFF:

LEE HORTON, INTERIM EXECUTIVE DIRECTOR
JOE ROSELLE, DIRECTOR ADMINISTRATIVE SERVICES/I.T.
LOUIS URITZ, PROCUREMENT MANAGER
RANDY LISMAN, FINANCE DIRECTOR
TRACY KLINE, ACCOUNTING ASSISTANT
FRANK KNOREK, COMPLIANCE ANALYST

OTHERS:

CHUCK OLIVO, STANTEC
PAUL JASON, BUS OPERATOR
KEVIN MCGEE, UNION PRESIDENT

1. Pledge of Allegiance: Board Chairman, Mr. Sciandra, welcomed everyone to the meeting and invited those present to join him in the Pledge of Allegiance.

2. Roll Call: The following Board Members were present for the meeting:
Mr. Bindus, Mr. Cefalo, Mr. Driscoll, Dr. Kepner, Mr. Padavan, Mr. Polakoski and Mr. Sciandra.

3. Public Comment: None

4. Approval of Minutes: Chairman, Mr. Sciandra, asked for approval of the board minutes from the September 22nd, 2020 meeting. A motion was made by Mr. Driscoll and seconded by Mr. Bindus. Motion carried.

5. Treasurer's Report: Dr. Valerie Kepner, Chairperson

Dr. Kepner directed the board to Mr. Lisman with any financial questions. Mr. Lisman explained that he gave the board a copy of the budget along with his assumptions and the major things that affected the numbers one way or another. He said he wasn't sure if anyone had time to go over it but asked if there were any questions. Mr. Sciandra said one of the recommendations was that both Lee and Randy get together with Toby to go over the entire budget. Mr. Sciandra asked when we would be collecting fares again. Mr. Horton said they hoping in November but the shields have not come in. Mr. Lisman stated that one of the assumptions he made is that we would be collecting fares again in November. Dr. Kepner made a motion to accept the treasurer's report, pending audit. The motion was seconded by Mr. Cefalo. Motion carried with a roll call vote of the board.

6. Chairperson's Report: Mr. Charles Sciandra

Mr. Sciandra said they talked to Tim McGinley and they would be discussing this evening a potential recommendation from the board to investigate a consolidation with COLTS.

7. Solicitor's Report: Attorney Joseph Blazosek

Atty. Blazosek noted for the record that there was an executive session from 4:40 p.m. until approximately 5:35 p.m. He said that during the time the board was given an update on pending litigation that includes matters involving the Murray Project and some personnel issues. Atty. Blazosek added that any actions will be done later in the meeting and other matters will be presented later in the meeting.

8. Executive Directors Report: Interim Director, Lee Horton

Mr. Horton presented the following action items:

Motion to approve the Child Development Council Contract.

A motion was made by Dr. Kepner and seconded by Mr. Padavan. Motion carried with a roll call vote of the board.

9. Board Committee Reports

Public Transit Ridership Forum Committee- Dr. Valerie Kepner, Chairperson

Dr. Kepner said they would be having a ridership meeting in November. She confirmed that ridership was still at about seventy-five percent and Shared Ride was at about fifty-five percent. Mr. Roselle said that was correct but it fluctuates depending on the schools being open.

Safety Committee- Atty. Sean Robbins, Chairperson

In light of Atty. Robbins' resignation, Mr. Sciandra asked Mr. Bindus to pick up the safety committee.

Strategic Planning Committee- Mr. Michael Cefalo, Chairperson

Mr. Cefalo stated the next meeting will be held on November 4th at 4:00 p.m.

He said before the meeting everyone will get a good view of the goals that we want to get into the next strategic plan.

Health and Pension Committee- Mr. Joseph Padavan, Chairperson

Mr. Padavan said the pension committee has not been able to meet but we would try to have a conference call. Mr. Sciandra asked about where we are at with a healthcare presentation.

Mr. Lisman said he is waiting for Millenium to get quotes. He also added he was working with a company called Benecon, which is a consortium, and they have been going through information to get an estimate. Mr. Lisman said based on the mid-year review with Cigna, they were expecting a large increase. Mr. Sciandra suggested that Mr. Lisman consult with COLTS to see where they are at.

Operations Committee- Mr. Gary Polakoski, Chairperson

Mr. Polakoski stated that we will not be collecting fares in November.

Personnel Committee- Mr. Joseph Padavan, Chairperson

Mr. Padavan made a motion to accept a second amendment for Atty. Carmody's contract that stated LCTA will be billed on a monthly basis at a rate of \$150 per hour. The motion was seconded by Mr. Cefalo. Motion carried with a roll call vote of the board.

9. Old Business:

Murray Complex update: Atty. Blazosek said the Stantec Consultant, Mr. Olivo, will meet with the Wilkes-Barre Planning Committee tomorrow and begin the process of getting a land development approval. He stated that he and Mr. Horton would also be there.

10. New Business: Mr. Cefalo made a motion to accept the LCTA letter that they just drafted to Luzerne County Council pursuant to a potential acquisition and merger with COLTS. The motion was seconded by Mr. Padavan. Motion carried with a roll call vote of the board.

11. Remarks: None

12. Adjournment: With all business completed, Mr. Cefalo made a motion to adjourn, seconded by Mr. Driscoll. Motion carried.

Respectfully Submitted,

BY: Tracy Kline, Secretary to the Board