

LUZERNE COUNTY TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS MEETING
MAY 26, 2020

PRESENT:

CHARLES SCIANDRA, CHAIRMAN
MICHAEL CEFALO, VICE-CHAIRMAN (by phone)
VALERIE KEPNER, PH.D, TREASURER (by phone)
JOSEPH PADAVAN, ASST. TREASURER
LYNETTE VILLANO, SECRETARY
GARY POLAKOSKI, ASST. SECRETARY (by phone)
PATRICK CONWAY, MEMBER (by phone)
DENNIS DRISCOLL, MEMBER
SEAN ROBBINS, MEMBER (by phone)

ATTORNEY JOSEPH BLAZOSEK, SOLICITOR
ATTORNEY MATTHEW CARMODY, ASST. SOLICITOR

ABSENT:

NONE

ADMINISTRATIVE STAFF:

LEE HORTON, INTERIM EXECUTIVE DIRECTOR
JOE ROSELLE, DIRECTOR ADMINISTRATIVE SERVICES/I.T.
VINCE COVIELLO, DIRECTOR TRANSIT MAINTENANCE
LOUIS URITZ, PROCUREMENT MANAGER
RANDY LISMAN, FINANCE DIRECTOR
JANINE HENNIGAN, HR MANAGER
TRACY KLINE, ACCOUNTING ASSISTANT
KATHY BEDNAREK, GRANTS COORDINATOR

OTHERS:

TOBY FAUVER, CONSULTANT (by phone)
PAUL JASON, BUS OPERATOR

1. Pledge of Allegiance: Board Chairman, Mr. Sciandra, welcomed everyone to the meeting and invited those present to join him in the Pledge of Allegiance.

2. Roll Call: The following Board Members were present or available by phone for the meeting: Mr. Cefalo, Mr. Conway, Mr. Driscoll, Dr. Kepner, Mr. Padavan, Mr. Polakoski, Atty. Robbins, Ms. Villano and Mr. Sciandra.

3. Public Comment: None.

4. Approval of Minutes: Chairman, Mr. Sciandra, asked for approval of the board minutes from the February 25th and the March 25th, 2020 meetings. A motion was made by Ms. Villano and seconded by Mr. Padavan. Motion carried.

5. Treasurer's Report: Dr. Valerie Kepner, Chairperson

Dr. Kepner directed the board to the financial reports. Mr. Sciandra asked for a motion to accept the treasurer's report. A motion was made by Dr. Kepner and seconded by Ms. Villano. Motion carried with a roll call vote of the board.

6. Chairperson's Report: Mr. Charles Sciandra

Mr. Sciandra expressed the board's sincere appreciation on the hard work by everyone in this organization in the midst of what we are going through. He mentioned many factories are opening their doors again and are looking to us to provide transportation. Mr. Sciandra said hopefully the county will be open for business in the near future.

7. Solicitor's Report: Attorney Joseph Blazosek

Atty. Blazosek noted for the record that there was an executive session from 4:23 p.m. until approximately 5:10 p.m. He said that during the time we received some financial information that would impact personnel decisions. He said they also discussed matters pertaining to litigation, The Murray Project and information that may pertain to reimbursements. Atty. Blazosek added that no decisions were made and we will have added information at upcoming meetings for any further decisions.

8. Executive Directors Report: Interim Director, Lee Horton

Mr. Horton presented the following action items:

Motion to approve the 2020 Local Match letter from PennDOT for the County approval vote.

A motion was made by Dr. Kepner and seconded by Mr. Conway. Motion carried with a roll call vote of the board.

Motion to approve the purchase of new upgraded plastic bus seats. A motion was made by Mr. Conway and seconded by Mr. Driscoll. Motion carried with a roll call vote of the board.

Motion to approve Bus Stop Signage Installation contract. A motion was made by Mr. Padavan and seconded by Ms. Villano. Motion carried with a roll call vote of the board.

Motion to approve the demolition of the Murray Complex to Brdaric Excavating, Inc. (pending funding). This motion was tabled until the next board meeting in June.

Motion to approve the MATP Contract with Luzerne County. A motion was made by Mr. Driscoll and seconded by Ms. Villano. Motion carried with a roll call vote of the board.

Motion to approve Poetry in Motion funding for Wilkes University in the amount of \$900.00. A motion was made by Mr. Conway and seconded by Mr. Cefalo. Motion carried with a roll call vote of the board.

9. Old Business:

Murray Complex update: Mr. Horton stated that they have conference calls with Stantec and meet every week to discuss layout designs. He said we have gotten a lot of guidance from Toby and PennDOT, adding it is very tedious to make sure everything is exactly what they are looking for.

10. New Business:

Motion to approve the Program of Projects. Atty. Blazosek explained that this was an annual event and an opportunity to present to FTA and PennDOT a listing of how we will spend certain funds in terms of the different categories. He added that it was properly advertised to the public and they had an opportunity to comment. A motion was made by Ms. Villano and seconded by Mr. Padavan. Motion carried with a roll call vote of the board.

11. Remarks: None

12. Adjournment: With all business completed, Ms. Villano made a motion to adjourn, seconded by Mr. Cefalo. Motion carried.

Respectfully Submitted,

BY: Tracy Kline, Secretary to the Board