

LUZERNE COUNTY TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS MEETING
AUGUST 27, 2019

PRESENT:

CHARLES SCIANDRA, CHAIRMAN
MICHAEL CEFALO, VICE-CHAIRMAN
JOSEPH PADAVAN, TREASURER
VALERIE KEPNER, PH.D, ASST. TREAS./ASST. SECRETARY
LYNETTE VILLANO, SECRETARY
SID HALSOR, PH.D, MEMBER
GARY POLAKOSKI, MEMBER
SEAN ROBBINS, MEMBER

ATTORNEY JOSEPH BLAZOSEK, SOLICITOR
ATTORNEY MATTHEW CARMODY

ABSENT:

PATRICK CONWAY, MEMBER

ADMINISTRATIVE STAFF:

NORMAN GAVLICK, EXECUTIVE DIRECTOR
LOUIS URITZ, PROCUREMENT MANAGER
RANDY LISMAN, FINANCE DIRECTOR
JANINE HENNIGAN, HR MANAGER
TRACY KLINE, ACCOUNTING ASSISTANT

OTHERS:

KEVIN MCGEE, BUS OPERATOR
PAUL JASON, BUS OPERATOR
ERIC MARK, CITIZENS VOICE

1. Pledge of Allegiance: Board Chairman, Mr. Sciandra, welcomed everyone and invited those present to join him in the Pledge of Allegiance.

2. Roll Call: The following Board Members were present for the meeting: Mr. Cefalo, Dr. Halsor, Dr. Kepner, Mr. Padavan, Mr. Polakoski, Atty. Robbins, Ms. Villano and Mr. Sciandra.

3. Public Comment: None

4. Approval of Minutes: Chairman, Mr. Sciandra, asked for approval of the board minutes from the July 16th, 2019 meeting. A motion was made by Mr. Padavan and seconded by Dr. Halsor. Motion carried.

5. Treasurers Report: Mr. Joseph Padavan

Mr. Padavan explained the financial reports are in the packets and all checks are processed and signed, pending audit. Mr. Sciandra asked for a second to approve the treasurer's report. The motion was seconded by Ms. Villano. Motion carried with a roll call vote of the board.

6. Chairperson's Report: Mr. Charles Sciandra

Mr. Sciandra said they were requested to attend County Council's work session in reference to the name change which they will attend after this meeting.

7. Solicitor's Report: Attorney Joseph Blazosek

Atty. Blazosek noted for the record that there was an executive session from 4:07 p.m. until approximately 5:05 p.m. Atty. Blazosek said that the board reviewed some personnel matters. Atty. Blazosek said no decisions were made or actions taken.

8. Executive Directors Report: Executive Director Norm Gavlick

Action Items:

Motion to approve a Provision of Transportation agreement between LCTA & the Wilkes Barre CYC.

Motion to approve a Provision of Transportation agreement between LCTA & the Child Development Council.

Motion to approve a Provision of Transportation agreement between LCTA & Bloom Early Education Centers Inc.

The above motions were made by Mr. Cefalo and seconded by Atty. Robbins. Motion carried with a roll call vote of the board.

Motion to Approve a Professional Services Agreement with B&D Technology, LLC in an amount not to exceed \$4,600.00 to provide survey services for the Murray Complex and to assist the Solicitors in related legal filings per attached proposal. A motion was made by Ms. Villano and seconded by Atty. Robbins. Motion carried with a roll call vote of the board.

Motion to Authorize the Solicitors to engage the services of Honorable Joseph Van Jura (Ret.) to serve as a mediator in nonbinding mediation with Siniawa 16 L.P. and LCTA at a rate of \$175.00/hour charged to the Authority for his services per attached proposal. A motion was made by Atty. Robbins and seconded by Dr. Halsor. Motion carried with a roll call vote of the board.

9. Board Committee Reports

Public Transit Ridership Forum – Dr. Halsor, Chairperson

Dr. Halsor said that his report was included in the board packets. Mr. Sciandra said it was fantastic. Dr. Halsor said he had great help from Joe Roselle and he tried to hit the ridership highlights in his report.

Safety Committee- Atty. Sean Robbins, Chairperson

Atty. Robbins said the safety committee did not meet but they would try to before the next board meeting.

Strategic Planning Committee- Mr. Charles Sciandra, Chairperson

Mr. Sciandra said that our consultant, Toby, is going to be updating our strategic plan and we will probably bring him here for a meeting.

Health and Pension Committee- Mr. Joseph Padavan, Chairperson

Mr. Padavan said the rescheduled quarterly pension meeting will be held in September.

Operations Committee- Mr. Gary Polakoski, Chairperson

Mr. Polakoski had no report.

Personnel Committee- Mr. Gary Polakoski, Chairperson

Mr. Polakoski presented the following motions:

Motion to hire three PT van drivers at \$12 per hour- Shirley Young, Matthew Talavera, James Douglas.

The motions listed above were made by Ms. Villano and seconded by Dr. Kepner. Motion carried with a roll call vote of the board.

10. Old Business: None

11. New Business: None

12. Remarks: None

13. Adjournment: With all business completed, Dr. Halsor made a motion to adjourn, seconded by Mr. Cefalo. Motion carried.

Respectfully Submitted,

BY: Tracy Kline, Secretary to the Board